**Arielle Petersen**

**Denver, IA**

[**ariechari@gmail.com**](mailto:ariechari@gmail.com)

**319-504-5590**

**WORK EXPERIENCE**

**Front Desk Receptionist**

**Quality Inn and Suites**

**Waverly, IA**

**March 2018 to Present**

Training with computers and customer service working at the hotels front desk, helping different guests on a daily basis. Knowledge of our system, as well as handling room maintenance, and pool cleanliness. I am great with customer service and I multitask almost my entire shift.

**Textile Machine Operator**

**Iowa Prison Industries**

**Mitchellville, IA**

**June 2017 to March 2018**

Using different industrial sewing machines, felling machines, and button-holers. Sorting laundry from hospitals all over iowa, and repairing uniforms. Leaning how to make patterns for many different pieces of clothing, nedding, and other different materials. Working with a team and being able to follow instruction as well as learn quickly is important. At IPI, we track inventory, stock the warehouse, and fill many orders for medical scrubs, as well as inmate and company wear. Being able to work quickly in a standing position for extended periods of time, on a daily note.

**Line Cook**

**Applebee's**

**August 2015 to March 2017**

Cooking and prepping all food orders on the menu correctly. Keeping time efficiency and working long hours with splot-shifts in a fast-paced environment. Prepping different produces, meats, and breads, as well as working with a deep-fryer, a broil grill, and a flat top grill. Keeping cleanliness of all areas and kitchen equipment is extremely important, as well as working on a team

**Housekeeper/Laundry Attendant**

**SUPER 8 MOTELS**

**July 2014 to December 2015**

Showing up to work everyday, on time with a positive attitude. Cooking the breakfast served in the lobby for our customers each day, as well as attending to the washer and dreyers, making

sure all of the motel laundry is completed correctly. Cleaning rooms to the highest expectation, and also working with a team to complete daily tasks.

**Beauty Advisor/Cashier**

**Walgreens**

**January 2013 to August 2013**

Maintaining the beauty counter at the walgreens store, producing photo reels, stocking all shelves, and being efficient on reading all porduct barcodes. Customer service is huge, and being able to help any customer that comes in is extremely important, no matter what. Helping advertise different beauty costs, shipping inventory, and stock of products was adamant as well. Daily cashier work and cash handling, as well as supporting all other departments within your abilities.

**EDUCATION**

Diploma

Estherville Lincoln Central High School

SKILLS

Microsoft office (7 years), Customer Service (5 years), Training (3 years), Receptionist (1 year),

Excel (7 years), Carpentry (7 years), Inventory (2 years), Textile (2 years), Powerpoint (7 years), Windows (7 years)

ADDITIONAL INFORMATION

I am always a hard worker, quick learner, and a great motivator to have I whatever team you are managing, building, or supervising. Thank you for taking time to read and note my resume.